

Listen to Voice Mail Messages



Listening to voice mail **Office 5370 / 5380** (multi line display)

Voice Mail from is displayed and the indicator LED is red-flashing.



Listening new messages:

Press the *Listen* Foxkey.
→ Message is played back.

Or:

Voice mail can also be selected using the menu: *Menu > Call lists > Unanswered > Listen*.



To delete the message:

Press the *Menu* Foxkey.



Scroll to *Voice Mail* and press the *Select* Foxkey.



Scroll to *Inbox* and press the *Select* Foxkey.



Press the *Delete* Foxkey.

→ Voice mail is deleted.

Notes:

- To find out how to configure call forwarding to your voice mail, refer to the Chapter "Forwarding to voice mail", page 46.
- To find out how to configure a voice mail, refer to the Chapter "Configuring voice mail", page 84 or in the "User's Guide Voice Mail Systems" on the Aastra document portal: www.aastra.com/docfinder.

Alternatively

Press the button so the time and date is shown in the display.

Dial **899** from your telephone to access your personal voice mail messages.

On hearing a message* (rapid beeps means there are no messages)

Press **1 (to Skip)** current msg, **Press 2 (to Repeat)** current msg or **Press 8 (to Delete)** current msg.

NOTE you can only delete a message once you have listened to it or pressed 2 to Repeat.

* Depending on your system configuration you may hear **System Voice Prompts – (Press # to skip)**

Listen to Voice Mail Messages



Listening to voice mail Office 5360 / 5361 (single line display)

Voice Mail from is displayed and the indicator LED is red-flashing.



Play the new voice message:

Press the *Delete* Foxkey.
→ Message is played back.

Or:

Voice message can also be selected using the menu: *Menu > Call lists > Unanswered calls > Play.*



To delete the message:

Press Foxmenu > Foxkey Menu.



Scroll to *Voice Mail* and press the *Select* Foxkey.



Scroll to *Inbox* and press the *Select* Foxkey.



Press the *Delete* Foxkey.

→ The voice message is now deleted.

Notes:

- To find out how to configure call forwarding to your voice mail, refer to the chapter "Forwarding to voice mail", page 55.
- To find out how to configure a voice mail, refer to the chapter "Configuring voice mail", page 88 or in the "User's Guide Voice Mail Systems" on the *Aastra DocFinder*.

Alternatively

Press the button so the time and date is shown in the display.

Dial 899 from your telephone to access your personal voice mail messages.

On hearing a message* (rapid beeps means there are no messages)

Press **1 (to Skip)** current msg, **Press 2 (to Repeat)** current msg or **Press 8 (to Delete)** current msg.

NOTE you can only delete a message once you have listened to it or pressed 2 to Repeat.

* Depending on your system configuration you may hear **System Voice Prompts – (Press # to skip)**